



# PARK MAITLAND SCHOOL

Excellence Begins in Wonder

## TRANSCRIPT RELEASE FORM

To the parent or guardian:

Please fill in your child's name and grade below, sign where indicated at the bottom, and give this form to the principal, registrar, or guidance counselor at his/her current school.

Applicant Name: \_\_\_\_\_ D.O.B.

Current Grade: \_\_\_\_\_ Current School: \_\_\_\_\_

To the School Registrar:

This student is applying to Park Maitland School. Please send a cumulative transcript including current nine week or mid-year grades to the email or address below. If you are unable to release transcript information to Park Maitland School for any reason, please contact the Director of Admissions.

We need to receive:

1. Progress reports and/or semester grades for the current semester and previous two years.
2. All standardized test scores.
3. Psychological testing and information, if applicable.

Permission to release copies of the requested records is granted by:

Parent/Guardian Name (please print) \_\_\_\_\_

Parent/Guardian

Signature: \_\_\_\_\_ Date

Please submit hard copies of applicant's current school to Park Maitland School, Admissions Office, 1450 South Orlando Ave, Maitland, FL 32751. Digital copies are also acceptable and can be emailed to [admissions@parkmaitland.com](mailto:admissions@parkmaitland.com).