



Hello Parents,

We are so excited to be part of your child's summer. We can't wait for your children to join us so they can reconnect with friends, invent, decode, build, and create super memories at Park Maitland's Super Summer Camp!

Please read through this helpful information below about all the amazing features of our fantastic Super Camp!

### **Camp Hours:**

Monday-Friday: 8:30 AM - 3:30 PM

- Extended Care available (at no charge): 7:30-8:30 AM & 3:30-5:00 PM  
(after 5:00, a charge of \$1 per minute will be assessed, payable at the time of pick-up)

### **Payment:**

Payment for camp must be received before your child begins. If you have any billing related questions, please contact our Business Manager, Ileen Rundgren ([irundgren@parkmaitland.org](mailto:irundgren@parkmaitland.org)).

Camp may fill up prior to Friday due to the restricted cohort size mandates from the CDC; if so, registration will be closed once camp is full. To ensure the proper amount of Super Camp Staff, all campers must be registered by Thursday at 5:00 pm for the following week of camp.

For any registration related questions, please contact our camp Co-director, Joy Sonntag ([jsonntag@parkmaitland.org](mailto:jsonntag@parkmaitland.org)), for assistance or visit our [camp registration webpage](#).

### **Kick Off Meeting:**

Please plan on attending an informational Super Camp zoom meeting on **Thursday, June 11th at 5:00 pm**. During this meeting, you will have the opportunity to meet the camp co-directors, learn about daily camp activities, our new protective safety measures, and ask any questions. [Super Camp Kickoff Zoom Link](#). A recording of this meeting will be sent to all families registered for camp and the link will be posted on our camp website.



## **Health and Safety Precautions:**

**Facial Coverings:** Staff members have been provided with facial coverings to use while caring for the children. One of our camp activities each week will be to create clear face shields for each camper, but campers can also bring masks from home. It is recommended for campers 5 years old and younger to wear facemasks (but not required). It is required for campers ages 6 and older to wear masks when indoors and also upon arrival.

**Health Checks:** Temperatures of staff and children will be checked prior to entry. Anyone with a temperature over 100 degrees will not be permitted to enter the facility. If a child becomes ill during the day, he/she will stay in a separate area while waiting for pickup. Children may return to camp after they have been fever free for 24 hours without medication.

**Safe Distancing:** Access to adults other than staff will be very limited. Staff members are the only adults permitted to enter the building. Pick up and drop off will take place outside the facility. Seating areas will be spaced a minimum of 6 feet apart and swimming and field trips are suspended.

**Meals:** Students will bring their own lunch and water bottle to campus in a labeled lunch box. Be sure to provide a cold pack in the lunch box. We will provide individually packaged snacks for students such as goldfish, animal crackers, pretzels, or granola bars. We will provide one-time use cups for children when their water bottle becomes empty.

**Self-Assessment:** We ask that if your child is sick, to keep them home. If your child has been within 6 feet of anyone in the past 14 days who tested positive for the Coronavirus or COVID-19, please notify Park Maitland immediately and keep your camper home.

**Sanitation:** We will continue our focus on hand washing and hand sanitation during each rotation. Supplies and high touch surface areas will be sanitized after each use. Playgrounds will be sanitized twice daily and will only be used by one classroom at a time.

**Groupings:** Campers will be placed into Super Camp Teams each week with 9 or fewer campers per group. Campers will remain with the same Super Camp counselor throughout the day. All of our Super Camp staff members attended health and safety training to ensure the safety and well being of all campers.



## Arrival & Dismissal Procedures:

Please complete the linked [Camper Arrival and Pick-Up Form](#) to provide us with information about the times you plan to drop off and pick up your camper each day. This form is **mandatory** so that staffing adjustments can be made based on camper numbers.

**For the safety of ALL, please do not talk on your cell phones during arrival and dismissal.**

### Arrival 7:25 am to 8:35 am:

- Please enter the driveway and drop-off in front of the office circle area at stations 1, 3, and 4.
- Follow the directions of the teachers to move forward. Our teachers will help the children exit the cars quickly and safely.
- Camper temperatures will be taken before they get out of the car. Campers with temperatures of 100.4 or higher will need to be taken home for some Super Care.
- On Mondays, or when a camper has missed a day of camp, a brief health screening will also be administered before the student exits the car.
- Arrival gates do not open until **7:25 am**. If you arrive earlier, kindly circle around the neighborhood to avoid blocking traffic.
- If your Super Camper is anxious about starting camp, you can park after the initial temperature check and walk your child up to the sanitation station. Students will bring their belongings to the Super Sanitation Station marked for their age group.
- Campers will be assisted in sanitizing their hands and belongings before joining their cohort.

### Dismissal 3:30 pm - 5:00 pm:

- Our back gate will open at **3:28 pm**. Please display your car tag with your student's last name on it clearly. If you do not have a car tag, you will be given one at arrival on your first day of camp.
- Campers will be picked up in the marked stations in front of the AAC building.
- Our Super Camp staff will help the children get into the cars quickly and safely.

### Late Arrivals and Early Pick-Up:

- If you arrive after the gates close at 8:35 am, please call the front office at 407-647-3038, park in the visitor parking area, and wait for a staff member to come and collect your Super Camper.

## Arrival & Dismissal Procedures:

### Late Arrivals and Early Pick-Up Continued:

- As a health and safety precaution, we are not allowed to have parents on campus.
- If you need to drop off any items after camp has begun, such as lunches or other supplies, there will be a drop box next to the entrance gate in the visitor parking area.
- Be sure to call the office to let us know something has been dropped off and make sure the item is labeled with a name.
- If for any reason you need to pick up a camper early, please contact the front office and let them know when you will arrive. Our Super Camp staff will walk the students out to the gate to meet you.
- The front entrance to the school will be locked, but there is a button that links to the front office staff located on the gate. Calling the school directly will be the best method of reaching someone quickly, 407-647-3038.

### Aftercare:

- If your child will attend aftercare, you may pick up in front of the gym between 3:35 pm and 5:00 pm.
- Please note that for staffing purposes, we need to know in advance if your child will be staying for aftercare. Please be sure to complete the mandatory Camper Arrival and Pick Up form.
- Also, a late fee of \$1/ per minute will be assessed for super campers picked up **after** 5:00 pm.
- Please have car placards prominently displayed when picking up your child/ren. New families will receive a placard on the first day during camp arrival.

### Extra T-shirts:

If you wish to order additional shirts, they will be available to purchase for \$10 each. Please email Ms. Sonntag (JSonntag@parkmaitland.org) the number of additional shirts and sizes you wish to purchase.

### What to Bring:

- Please pack a lunch & a drink in a labeled lunch box. We ask that lunch boxes be insulated and you include a freezer pack. We will provide a snack for students each day.

## What to Bring continued:

- Campers will also need to bring a labeled bag or backpack with a change of clothes, a change of shoes, a towel, sunscreen, a labeled water bottle, hand sanitizer, and any other health and safety items you feel they may need.
- Every camper must have sunscreen applied before arriving at camp in the morning. Please help us prepare campers by teaching them how to apply their own sunscreen. Counselors will monitor sunscreen application closely and assist campers, if needed, practicing appropriate health and safety procedures.
- We plan to have lots of fun in the sprinklers, and we may get soaked or get dirty on any given day during Super Camp.
- Please also bring a water bottle labeled with your name on it. Make sure the mouth piece to the water bottle is covered.
- Our water fountains will be turned off. When the water bottle is empty, we will use disposable cups for water.

## Food Allergies:

- If you indicated on your camp registration that your child has medical concerns, allergies, or special needs, you will need to submit the Permission to Administer Medication and a Food Allergy and Anaphylaxis Emergency Care Plan.
- [Link to Medical Allergy and Medical Release Information](#)
- If your child has a food allergy that does not allow him/her to eat typical children's snacks such as cheese crackers, pretzels, dry cereal, granola bars, goldfish etc., then we kindly ask you to provide easy to serve snacks for your child in a labeled Ziploc bag.
- If your child has an EpiPen for emergency purposes, please also provide us with that in a labeled container with emergency contact info.
- The medical paperwork will need to be completed and submitted no later than the **first day** of camp in order for your child to attend.

## What to Wear:

- Play clothes and closed-toe sneakers are required.
- Campers may wear their Park Maitland Camp T-shirts any days they wish, but it is not required.
- T-shirts will be given out during the first week of camp.
- It is **recommended** for campers **5 years old and younger** to wear facemasks (but not required).
- It is **required** for campers **6 years of age and older** to wear masks when indoors and recommended for them to wear them outdoors as well.

## What to Wear:

- Campers are also encouraged to wear hats and sunscreen for added protection.
- Special Camp Dress Days: We invite you to take part in our optional dress up days!
  - Mondays: Super Hero Shirt Day;
  - Tuesdays: Super Fun Sock Day;
  - Wednesdays = Wacky Hat Day
  - Thursdays = Tacky Mismatched Day
  - Fridays = Camp Spirit Day

## Communication

- The Daily Planet: Super Camp staff will send daily updates with fun images from camp activities.
- At the end of each week, all campers and parents will receive the Fantastic Four Super Camp News. 1. Recap, 2. Activity images, 3. Super Camp video, 4. What's in store for next week.

## Who will be with my child?

A camp is only as good as its staff, and we are extremely proud of ours. Talent, creativity, love of children, leadership and devotion make our Camp Teachers the heart and soul of the program. Campers will be spending time with dedicated, highly qualified, and devoted Park Maitland teachers and staff members. We have a Super Staff line up that will make sure your child has a marvelous camp experience. In addition to a Super Camp staff of teachers, we also have a super counselor in training (CIT) program for former Park Maitland students and graduates.

Want to join CIT? [Register Here!](#)

## Questions?

If you have any additional questions, please feel free to contact us by email at [jsonntag@parkmaitland.org](mailto:jsonntag@parkmaitland.org) or [jcourson@parkmaitland.org](mailto:jcourson@parkmaitland.org) or you may leave a message at school with the front office.

We are looking forward to seeing your child soon for the best summer ever at Park Maitland School!

Warmly,

Joy Sonntag and John Courson

Camp Co-directors



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